BOURNS COLLEGE OF ENGINEERING READMISSION WORKSHEET

Student Review of Eligibility to Work Toward Readmission (Inform yourself about each item prior to meeting with an Academic Advisor; check off each item as you gain understanding; refer to the Policy Resources List on the next page.)

☐ I have reviewed the Readmission policy.
☐ I have not been permanently dismissed from UCR due to disciplinary actions.
☐ I am aware that I may not attempt any course required for my major more than 3 times total.
☐ I am aware of the degree requirements for my desired major.
☐ I understand the Major Change Policy and its impact on readmission (if applicable).
☐ I am aware that it will take at least two terms to prepare for readmission.
☐ I am aware that I need to choose and follow the degree requirements for a specific catalog year.

Please list all policies related to readmission that require further clarification from an Academic Advisor:

What is your intended major upon readmission?

When do you hope to readmit (Quarter/Year if possible)?

Students interested in Non-College of Engineering Majors: please consult with the appropriate college advising office.

CHASS or CNAS College Advising Office (see resource list): ________________________________

Expectations for Students Working Toward Readmission

I acknowledge the following:

☐ It is entirely my responsibility to ensure that I am meeting all requirements for readmission. If any conflicts arise between these requirements and academic advisement provided by the College of Engineering, it is my responsibility to seek clarification.
☐ I understand that all regulations, policies and procedures that apply to current students also apply to students working toward readmission.
☐ I understand that eligibility to work towards readmission does not guarantee readmission.
☐ I understand that as an inactive student, College of Engineering is willing to provide academic advisement while I work toward readmission. To facilitate this process, I will do the following:
  ☐ Complete Readmission Worksheet (this document) prior to meeting with an Academic Advisor.
  ☐ Contact the College of Engineering Academic Advisor for Readmission prior to each term of enrollment at UCR Extension or any other institution to ensure that the readmission plan is updated and that I'm still eligible for readmission.
  ☐ I understand that it is my responsibility to provide all information. Unreported information may nullify my readmission.
  ☐ Provide copies of unofficial transcripts, from all institutions, and any other relevant information to document progress toward fulfilling readmission requirements. This must be done prior to each term of enrollment while working toward readmission.
  ☐ Complete an Application for Readmission after satisfying the readmission criteria; submit to the Office of Student Academic Affairs, A159C Bourns Hall, approximately 6 weeks prior to the start of the desired term.
  ☐ Submit official transcripts to Undergraduate Admissions upon approval of readmission.

IMPORTANT!!! Failure to comply with these expectations may prevent readmission to the Bourns College of Engineering.

By signing below, I acknowledge that I understand and agree with the details of this Readmission Worksheet

Student's Signature ___________________________ Date ___________________________
POLICY RESOURCE LIST

NOTE: All College of Engineering Academic Policies can be found at http://student.engr.ucr.edu/policies/

READMISSION POLICY (STUDENTS WHO LEFT IN ACADEMIC DIFFICULTY)
Students who left the university in academic difficulty, regardless of their last major, will have their applications reviewed by the Office of Student Academic Affairs and, as appropriate, the Undergraduate Advisor of the selected major. Evidence of improved performance since last attendance, or exceptional circumstances, will be sought. Students readmitting to a different major must also satisfy the major change criteria. A student seeking readmission who left while in academic difficulty must complete at least 20 units (or 5 courses) of math, science or engineering course work directly related to the major with a minimum grade point average of 2.5 (2.7 for Computer Science & Business Informatics). All courses taken to fulfill readmission requirements must be completed with a minimum grade of C-. All UCR and COLLEGE OF ENGINEERING policies which apply to current students, including those on repeating courses and unit maximums, apply to students who are attempting to readmit to a COLLEGE OF ENGINEERING major. For more details on the Readmission Policy visit http://student.engr.ucr.edu/policies/requirements/readmission.html.

ACADEMIC STANDING POLICY
Good academic standing is defined as having quarter and cumulative GPAs above 2.0. Any variation below that standard is considered academic difficulty. A quarter GPA below 2.0, or a cumulative GPA under 2.0, places a student into academic difficulty. Students in difficulty may not enroll in more than three courses for the subsequent quarter. For more details on academic difficulty and academic standing visit http://student.engr.ucr.edu/policies/academicstanding.html.

COURSES REPEAT POLICY
Students may repeat up to 16 units of UC coursework in which they received a "D" or an "F" for the purposes of improving their UCR grade point average. Only the first 16 units of coursework repeated will be excluded from the GPA. The College does not permit a single course to be taken more than three times. Many UCR courses require that a student earn a "C-" or better before continuing to a subsequent course (see the General Course Catalog). For more details on the Course Repeat Policy visit http://student.engr.ucr.edu/policies/repeats.html.

MAJOR CHANGE POLICY
Students working toward readmission to College of Engineering who aspire to change majors from their last College of Engineering major on record to a new College of Engineering major must satisfy Major Change criteria in addition to Readmission criteria. For more details on the Major Change Policy visit http://student.engr.ucr.edu/policies/requirements/majorchange.html.

MAJOR AND CUMULATIVE GPA POLICY
Students must maintain two satisfactory grade point averages to graduate -- the cumulative and the major GPAs. The above rules apply to all courses taken, and thus to both GPAs. In the event that a student's major GPA is not at least 2.0, the ability to graduate will be denied, regardless of the completion of all required courses. http://student.engr.ucr.edu/policies/academicstanding.html.

CATALOG RIGHTS
"To be awarded the Bachelor's Degree, a student must either (a) meet graduation requirements in the UCR catalog in effect in the year of his/her graduation from the Riverside Campus; or (b) fulfill graduation requirements in one UCR catalog applicable during any of the previous four years in which the student successfully completed at least one quarter or one semester of full-time college-level work, regardless of where matriculated. Upon applying for candidacy, the student must specify the applicable catalog. Regulation R6.12 of the Academic Senate states, En 5 November 87). The Senate Regulation can be accessed at http://senate.ucr.edu/bylaws/?action=read_bylaws&code=r&section=06.

OTHER RESOURCES

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<tr>
<th>Resource</th>
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<tr>
<td>College of Engineering Academic Advisor Contact information</td>
<td><a href="http://student.engr.ucr.edu/people/staffcontacts.html">http://student.engr.ucr.edu/people/staffcontacts.html</a></td>
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<tr>
<td>Bourns College of Engineering Office of Student Academic Affairs</td>
<td><a href="http://student.engr.ucr.edu/">http://student.engr.ucr.edu/</a></td>
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<td>CHASS Office of Student Academic Affairs</td>
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<tr>
<td>CNAS Undergraduate Advising Center</td>
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<td>General Catalog</td>
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